

Parsons Heath Parent Teacher and Friends Association Meeting

Tuesday 12th November 2019

Present

Claire Newson (CN)	Natasha Welham (NW)
Sharon Olding (SAO)	Sarah Howe (SH)
Elaine Miles (EM)	Jessica Glover (JG)

Agenda Item		Action
1. Apologies	Andrea McAlister, Carl Jones	
2. Minutes of Last Meeting	The minutes of the last meeting were agreed. Proposed: SH Seconded: EM	
3. Matters Arising	Just one amendment to make, the year was incorrect.	SAO
4. Treasurer's Report	The current balance up to 01/10/2019 is £6795.90.	
5. Secretary's Report	The Raffle tickets have been ordered and have arrived. JG informed the committee that she knows of someone who would happily sponsor the cost of the raffle tickets and first prizes in the future.	JG
6. Non-uniform Day (29/11/19)	Yr F and Yr 1 – Chocolate items Yr 2 – Jelly Sweets Yr 3 and Yr 4 – New Toys Yr 5 and Yr 6 - Bottles	
7. Christmas Fair (06/12/19)	JS has offered to run the Teddy Tombola. A plea for teddies to be put out. RL has said yes to food – do more than at Summer Fair. Grotto – It was agreed that we need to invest in one. Santa Suit – we have one for this year, but we need to purchase one. Back up for Grotto – to put up a gazebo in Yea 6 from 1:30pm. Choir – unfortunately we do not have the staff to monitor and supervise it. Decorate hall – this to be done on 29/11/19 after school (4:00pm) Stalls Marble Pudding game – prize needed. 50p for 1 minute Ping Pong Balls in Jar – sweets needed. 50p for 3 balls Lucky Dip – 50p a go. Knock Down Santa – sweets needed. 50p for 3 balls Reindeer food – 50p Pin nose on snowman – sweets needed. 50p for 3 goes Craft stall – 50p Chocolate Tombola – 5 for £1 Toy Tombola – 5 for £1 Bottle Tombola – 5 for £1 Raffle – 50p a ticket Christmas Hamper - £1 a ticket Teddy Tombola – 50p a go Refreshments – various Santa's Grotto - £2 per child Lucky Envelopes - £1 a go Christmas Stall – 50p an item Elf Hunt – prize needed. 50p Tombola drum to be purchased for next time. 1st prize £50 cash and currently up to 15 other prizes A risk assessment needs to be completed and a floor plan of the event. The hall, Yr 2 and Yr 6 to be used. Arrive and set up from 1:30pm for the fair. Decorations to be taken down on 19/12/19 after school.	NW All
8. Clubercise	None have been sold currently. NW to sell after school. A raffle will be held to.	NW
9. AOB	Ideas for funding – cameras, books for '50 things' Playground markings had already been agreed last term.	

	Forest school – AG is re-doing her accreditation as it expired when she was off sick. SH has requested an electronic copy of the headed paper. Estate Agent Board – CN is currently dealing with the company.	SAO
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Meeting closed at 19:45pm

Next meetings:

Day	Date	Time	Venue
Wednesday	15th January 2020	6:00pm	School Hall