



## Parsons Heath

Church of England (Voluntary Controlled) Primary School

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27<sup>th</sup> March 2019

Dear Parents/Carers/Guardians,

### Year 3 Staff Changes 2019

It is with great sadness that I write to inform you that Mrs King will be leaving us at the end of the Spring term, on Wednesday 3<sup>rd</sup> April 2019. Mrs King has been at Parsons Heath since September and she will be missed by her class and her colleagues. She does however leave us to take up a promotion at a local primary school in Colchester and we are sure you would like to join us in congratulating her on this appointment.

We appreciate this change may come as a surprise, however, all staff and the Board of Governors will work hard to ensure minimum disruption especially to the children and their education.

Looking forward, for the last term of this academic year Miss McCraw who is already teaching in our school will teach Year 3 Monday to Wednesday and Miss Mair will continue to teach the children Thursday and Friday. The children have seen Miss McCraw around school, and she will be in the classroom teaching the children for different sessions between now and the end of term.

We thank you for your understanding in this matter.

Yours faithfully,

Mrs C. Newson  
**Headteacher**

belonging

respect

compassion

endurance

friendship

trust

Headteacher:  
Mrs Claire Newson

